



Special Meeting NOTICE AND AGENDA MPHA Audit Committee February 9, 2022

A Special Meeting of the MPHA Audit Committee will be held on Wednesday, February 9, 2022, at 11:00 a.m. at the Minneapolis Public Housing Authority Headquarters at 1001 Washington Avenue North, 55401

Members:	Cara Letofsky	Chair (MPHA Commissioner)
	Sharmarke Issa	MPHA Chair
	Abdullahi Isse	MPHA Commissioner

State Auditors:	Stephanie Kuka
	Zachary Boucher

General:

- Roll Call
- Approval of Agenda
- Minutes of Meeting of March 9, 2021

Discussion Items:

1. Minnesota State Auditor Exit Meeting
 - a. Minneapolis Public Housing Authority 12/31/2020 Audit
 - b. Community Housing Resources 12/31/2020 Audit
2. Minnesota State Auditor Entrance Meeting
 - a. Minneapolis Public Housing Authority 12/31/2021 Audit
 - b. Community Housing Resources 12/31/2021 Audit
 - c. Elliots LP 12/31/2021 Audit

Notice: *A portion of this meeting may be closed to the public pursuant to Minnesota Statutes Section 13D.03 or 13D.05.*



**Minutes of the MPHA Audit Committee
March 9, 2021**

The Audit Committee of the Minneapolis Public Housing Authority's Board of Commissioners met via teleconference on Tuesday, March 9, 2021. The meeting was called to order at 1:03 PM. The following members of the Committee were present:

Cara Letofsky	MPHA Commissioner and Chair, Audit Committee
Abdullahi Isse	MPHA Commissioner and Member, Audit Committee

The following members of the Committee were absent:

Sharmarke Issa	MPHA Board Chair and Member, Audit Committee
----------------	--

Others present:

Abdi Warsame	MPHA Executive Director / Chief Executive Officer
Jennifer Keough	MPHA Deputy Executive Director
Timothy Durose	MPHA Chief Financial Officer
Lori Huinker-Wollner	MPHA Controller
Darryl Adams	MPHA Assistant Director of Finance
Wayne Bryant	MPHA Accounting Supervisor
Stephanie Kuka	Audit Director, Office of the State Auditor, State of Minnesota
Mike Hance	Staff Specialist, Office of the State Auditor, State of Minnesota

Agenda. An agenda was distributed to all attendees [see attached].

Entrance Meeting for 2020 MPHA and CHR Audits. Stephanie Kuka, Audit Director, Office of the State Auditor distributed a handout titled "Minneapolis Public Housing Authority & Community Housing Resources ANNUAL AUDIT ENTRANCE MEETING FYE 12/31/2020" [see attached]. Ms. Kuka, Office of the State Auditor presented the audit plan indicating that MPHA would receive a Single Audit under the provisions of 2 CFR Part 200 and CHR would receive a yellow book audit as it is a blended component unit of the MPHA. Ms. Kuka presented the clients responsibilities, audit scope, GASB pronouncements, and reviewed last year's audit findings. She indicated that it was expected that the audit field work would be performed during the Spring and Summer with an audit report and opinion completed by September 30, 2021.

Update on 2020 Elliotts LP audit. Tim Durose, MPHA Chief Financial Officer, provided the draft audited financial statements for the Elliotts LP and indicated the audit was completed by Mahoney, Ulbrich, Christiansen, and Russ and submitted in accordance with the Elliotts LP partnership agreements. Mr. Durose stated there were no findings or concerns identified in the audit.

Minutes of the MPHA Audit Committee Meeting
March 9, 2021

Update on IRS audit and findings. Tim Durose, MPHA Chief Financial Officer, presented the results of the IRS review and stated that the IRS audit covered several areas including payroll withholdings, employee reimbursements, annual filings completed for MPHA's affiliates, and 1099 information returns. The Committee was provided the IRS Form 886-A, Explanation of Items [see attached]. The MPHA was assessed a \$7,500 penalty for failing to correct tax identification numbers on 14 - 1099 information returns in 2018. Mr. Durose stated that corrected 1099's have been filed and MPHA has paid the penalty.

The meeting was adjourned at 1:54 pm.